



State of Michigan
36th District Court
421 Madison
Detroit, Michigan 48226-2358
www.36thdistrictcourt.org

NANCY M. BLOUNT
CHIEF JUDGE

KELLI MOORE OWEN
COURT ADMINISTRATOR

JOB ANNOUNCEMENT - OPEN

Position Available: Courtroom Clerk

Salary: \$37,908.00/\$19.44 to \$48,730.50/\$24.99

Under the general direction of the Courtroom Clerk Coordinator, controls the docket for the courtroom, schedules all proceedings, maintains official case records and paperwork and ensures efficient operation of the courtroom.

This is an AFSCME Local 3308 Bargaining Unit Position.

Qualified candidates must complete the Application for Employment. Send the application and résumé to recruitment@36thdistrictcourt.org by the posting deadline. If you are unable to send applicant materials electronically, they can be faxed to (313) 965-4060, or mailed to:

36th District Court
Human Resources Department
421 Madison, Suite 517
Detroit, MI 48226

POSTING DEADLINE:
March 20, 2019 at 4:30 p.m.

Only qualified candidates who are selected for an interview will be contacted. Due to the expected large number of applicants, no acknowledgement of applications will be made.

AN EQUAL OPPORTUNITY EMPLOYER

Dated: 3/13/2019