**Connect to Zoom Room Via Polycom**

1. Click Place a call



1. Type in **162.255.37.11##(Meeting ID #) Please contact the assigned courtroom for the meeting id #. Please see Judges directory on the public website.**



1. Press call on the Polycom Hand-held Remote.
2. When done, press the hang-up button on the Polycom Remote.

**Connecting Zoom Via PC**

1. Open a Web Browser and go to Zoom.us
2. Click on JOIN A MEETING



1. Type in the Meeting Rm #
2. Click Join

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You are now joined in the meeting room.

1. When the meeting is done, click on End Meeting

